Barnes & Noble College Canvas Integration

Adding the Bookstore Link to the Left-Hand Navigation in Your Course

This link takes your students to the campus bookstore, where they will sign in with their bookstore credentials or create a new account. Once there, they will see the materials selected for your course in all available formats (e.g., new, used, rental, or digital) along with all available pricing. They will be able to purchase their materials using any form of tender including financial aid or campus debit.

Step 1: Login to Canvas at canvas.georgetown.edu with your faculty credentials.

Step 2: Choose the course you are teaching from your dashboard.

Step 3: Click on Settings from the left-hand navigation bar.
Step 4: Click on the Navigation tab.

Step 5: Drag BN Bookstore up to the active navigation menu, and click Save. You can drag BN Faculty Resources up as well, if you would like to link your Canvas account to FacultyEnlight.
Step 6: You will see the link(s) in your navigation bar. If you do not, refresh your window for them to appear.

Step 7: Click on BN Faculty Resources from the left-hand navigation bar. You will be launched to a campus picker. Please ensure that pop-ups are allowed from Canvas, so that the launch is successful. Select between Georgetown University and Georgetown Law, and click Update.
Step 8: You will be directed to FacultyEnlight.

Step 9: If you have created a FacultyEnlight account, or if one has been created for you, sign in with these credentials. If you do not have an account, click Create Account.

Step 10: Fill out the following form to create your account. The fields with the asterisk are required. Georgetown University is selected for you, but please click Add More to include Georgetown University Law School in your campuses if you intend to use it (School Type: Law).
If your email exists, please note that we have previously worked with the university to generate accounts on behalf of faculty. Search for “FacultyEnlight” in your Georgetown email account for a welcome email with login information.
Step 11: After you sign in (or hit Submit if you are creating a new account), you will be taken to Faculty Enlight. Step 1 of the Adoption process is completed for you, as the term, department, course, and section of your Canvas course are pre-selected. Click Continue to proceed with the adoption.

Step 12: If you do not reach this screen, check that you have both Georgetown University and Georgetown University Law School in your profile. Click your name at the top of the screen, then select the Edit Profile tab. If either campus is not there, then you can click Add More and select the appropriate fields. If you are an admin user, please submit this request to your bookstore.

Step 13: For any questions about your adoption or Faculty Enlight, please reach out to your campus bookstore:

- Georgetown University Bookstore
  Store Manager: Sudie Wheatle, sm8198@bncollege.com
- Georgetown Law Bookstore
  Store Manager: Paul Concannon, sm8199@bncollege.com