



ID Consolidation Form

Dear Georgetown Community Member,

You have two (or more) active NetID's in the University's NetID system. In most cases this happened because you had an assigned ID number in the student system and now have a valid US social security number (SSN) in the human resources system. This affects your e-mail, library access, GOCard operation and access to other on-line information systems at Georgetown. It is important that you consolidate your affiliations onto a single NetID. Once your records are consolidated, your NetID will revert to the one you originally used.

First Name: _____ Last Name: _____

Assigned ID#: _____ Valid SSN: _____
(starts with 998 or 999)

NetID1: _____ NetID2: _____
(appears in on-line directory as student) (appears in on-line directory as an employee in a department)

GoCard Number1: _____
(9-digit number starting with 8 on physical GoCard)

Authorization

I, _____ *(print full name)* request that the Registrar's Office correct my student record to reflect my valid social security number (SSN).

Signature of Community Member *Date*

	Date Form Received	Date Change Made
Take this form along with U.S. government-issued proof of your valid US SSN to the Registrar's Office, in the basement of White Gravenor Hall	_____	_____

The Registrar's Office will fax this form to the UIS Help Desk	_____	_____
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The NetID Office will contact you once your records are consolidated.

Notes: